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| **POSITION DESCRIPTION – Convenor of Selectors** |
| **Organisation** |  |
| **Job Title** | Convenor of Selectors *(Association/Club name)* |
| **Position Type** | Voluntary/Paid |
| **Reports to** | Coaching Coordinator/Association Development Officer or Association |
| **Currently filled by** |  |
| **Commencement date** |  |
| **End date** |  |
| **Time Commitment** | *Approximately 10 hours per week* |
| **POSITION DETAILS** |
| **Purpose*** To oversee the grading of players into teams in accordance with the selection criteria and grading policy
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| **Knowledge/Skills*** Minimum Development Level Coaching Accreditation
* Understanding of player development and maturation
* Familiarity with the Netball Australia Selector Resource
* Previous attendance at a Selector’s Workshop is desirable
* Effective communication and good interpersonal skills
* Act with integrity, confidentiality, and objectivity
* Good organisational skills
* Positive and enthusiastic attitude
* Computer literacy
* Senior First Aid Certificate – (desirable)
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| **Typical time commitment*** *Approximately 10 hours a week during the selection period (generally February to May)*
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| **Responsibilities and Duties*** Act within the guidelines of the Association/Association Development Officer (ADO) and the Conveners Position Description
* Notify the selectors of the dates, times, and venue of the selections
* Ensure all selectors have been provided with a copy of the Selection Policy and briefed on the Selection Criteria and process
* Preside over the selection process and mediate selection decisions to an outcome if required
* Ensure that the selection criteria is adhered to across all aspects of the selection process
* Provide a list of successful players (and their allocated team/s if required) to the Association/Club on completion of selections
* Collate and provide feedback to the committee or other members as requested on the final selection of players
* Provide grading suggestions to the club for all teams
* Contribute to the development and review of the selection criteria/policy

**ESSENTIAL*** At all times ensure a Child Safe environment
* Comply with the Netball Australia Member Protection Policy and Child Safeguarding Policy
* Comply with the WA Working with Children Check (WWCC) Legislation which means:
	+ If your usual duties involve, or are likely to involve, contact with a child under 18 you will be required to obtain a WWCC
	+ If you fall into an WWCC exemption category, a Volunteer National Police Clearance Certificate is required.
* Promote and display the Associations/Clubs values and behaviours
* Promote netball in a positive manner
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| **ADDITIONAL INFORMATION** |
| **Volunteering in this position gives you the opportunity to:*** Work as part of a team dedicated to the growth and development of *(Association/Club name)*
* Meet and network with other volunteers and industry professionals.
* Have input into the goals and objectives of *(Association/Club name)*
* Use your skills in a positive and engaging way.
* Develop a greater understanding of sports management structures.

For further information regarding this position please contact *(Association/Club name and contact details)* |

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| ***NWA-RES-33 Selector-Convenor PD******This position description template/example has been developed for Associations/Clubs to assist them in developing their own resource. It is the expectation from Netball WA that each Association/Club customise the content to suit their individual needs. Please note that the ESSENTIAL is a requirement and should not be deleted, however may be expanded on as required.******Created: May 2023*** |