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| **POSITION DESCRIPTION – Convenor of Selectors** | |
| **Organisation** |  |
| **Job Title** | Convenor of Selectors *(Association/Club name)* |
| **Position Type** | Voluntary/Paid |
| **Reports to** | Coaching Coordinator/Association Development Officer or Association |
| **Currently filled by** |  |
| **Commencement date** |  |
| **End date** |  |
| **Time Commitment** | *Approximately 10 hours per week* |
| **POSITION DETAILS** | |
| **Purpose**   * To oversee the grading of players into teams in accordance with the selection criteria and grading policy | |
| **Knowledge/Skills**   * Minimum Development Level Coaching Accreditation * Understanding of player development and maturation * Familiarity with the Netball Australia Selector Resource * Previous attendance at a Selector’s Workshop is desirable * Effective communication and good interpersonal skills * Act with integrity, confidentiality, and objectivity * Good organisational skills * Positive and enthusiastic attitude * Computer literacy * Senior First Aid Certificate – (desirable) | |
| **Typical time commitment**   * *Approximately 10 hours a week during the selection period (generally February to May)* | |
| **Responsibilities and Duties**   * Act within the guidelines of the Association/Association Development Officer (ADO) and the Conveners Position Description * Notify the selectors of the dates, times, and venue of the selections * Ensure all selectors have been provided with a copy of the Selection Policy and briefed on the Selection Criteria and process * Preside over the selection process and mediate selection decisions to an outcome if required * Ensure that the selection criteria is adhered to across all aspects of the selection process * Provide a list of successful players (and their allocated team/s if required) to the Association/Club on completion of selections * Collate and provide feedback to the committee or other members as requested on the final selection of players * Provide grading suggestions to the club for all teams * Contribute to the development and review of the selection criteria/policy   **ESSENTIAL**   * At all times ensure a Child Safe environment * Comply with the Netball Australia Member Protection Policy and Child Safeguarding Policy * Comply with the WA Working with Children Check (WWCC) Legislation which means:   + If your usual duties involve, or are likely to involve, contact with a child under 18 you will be required to obtain a WWCC   + If you fall into an WWCC exemption category, a Volunteer National Police Clearance Certificate is required. * Promote and display the Associations/Clubs values and behaviours * Promote netball in a positive manner | |
| **ADDITIONAL INFORMATION** | |
| **Volunteering in this position gives you the opportunity to:**   * Work as part of a team dedicated to the growth and development of *(Association/Club name)* * Meet and network with other volunteers and industry professionals. * Have input into the goals and objectives of *(Association/Club name)* * Use your skills in a positive and engaging way. * Develop a greater understanding of sports management structures.   For further information regarding this position please contact *(Association/Club name and contact details)* | |

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| ***NWA-RES-33 Selector-Convenor PD***  ***This position description template/example has been developed for Associations/Clubs to assist them in developing their own resource. It is the expectation from Netball WA that each Association/Club customise the content to suit their individual needs. Please note that the ESSENTIAL is a requirement and should not be deleted, however may be expanded on as required.***  ***Created: May 2023*** |