



Policy		Service to Sport Award Policy		NWA-POL-22	
Department	Community	Creation Date	May 2019		
Custodian	General Manager Community Netball	Reviewed	January 2024		
Review Period	5 years	Review Date	January 2029		

Policy Statement

This policy outlines the eligibility requirements, endorsement, nomination, and recognition process to be awarded the Service to Sport Award. It also outlines the benefits the recipient will receive, as well as the values, behaviours and code of conduct they must adhere to.

Scope

This policy applies to potential recipients of the Service to Sport award, current holders of the award, Netball WA Awards and Recognition Committee, and Netball WA (NWA) Board.

Purpose

The awarding of the Service to Sport Award is in recognition of the significant and lasting contribution to netball by an individual in Western Australia (WA) at various levels over a sustained period of time.

It should be acknowledged that Life Membership is the highest honour available for netball in WA. There are individuals who will not meet the eligibility criteria for Life Membership but have provided service to netball as a sport across WA.

A recipient of the Service to Sport Award may go on to become eligible for Life Membership at some time in the future.

Implementation

Criteria

Significant, sustained and lasting contribution is defined as the importance and quality of work or service consistently initiated, performed or undertaken for netball in WA by a member over a period of time.

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 Custodian: General Manager Community Netball

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Areas of Service

The nominee may be a volunteer or a staff member who undertakes voluntary service above and beyond their paid service. Current NWA Life Members are ineligible for the Service to Sport Award.

Time of Service

- A minimum of thirty (30) years-service to netball in WA is required before being eligible to be considered for a Service to Sport Award;
- The intermittent contribution by a nominee over several periods of time may be taken into account when assessing a nomination;
- The Service to Sport Award may be awarded posthumously;
- The NWA Board reserves the right to determine if a Service Award can be awarded to a nominee who has provided less than the minimum number of years of service.

Endorsement

- A maximum of two nominations for the Service to Sport Award may be endorsed and awarded in any one year.
- If there are more than the required nominations that meet the award criteria in any one year, the NWA Board may choose to carry the nomination over to the following year or provide feedback to the nominator to re-submit an updated application the following year.
- The most outstanding nominations received each year that meet the criteria will receive the Service to Sport Award.

Procedure for Nomination and Announcement

- The NWA Board will invite Associations and Members to nominate candidate/s for this award.
- Candidate/s must be a current registered financial member of NWA (or a previously registered member if being nominated posthumously).
- The completed online nomination form and all supporting information and documentation is to be submitted to the Awards & Recognition Committee – history.heritage@netballwa.com.au by the date specified. Late or hand-written nominations will not be considered.
- Confirmation of receipt of this nomination will be forwarded to the Association or Member.
- The NWA Award & Recognition Committee will review all nominations received to ensure each nomination meets the criteria and, if appropriate, put forward such nomination for recommendation to the Board.
- The NWA Board will review all recommendations received and will endorse the recommendations for awarding the Service to Sport Award.

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- Confirmation of the Service to Sport Award will be forwarded to the Association after the announcement.
- The announcement and formal presentation of the Service to Sport Award will be made at the Opening Ceremony of the Association Championships or a suitable significant event where the recipient's peers will be present. Travel costs associated with attendance at the presentation will be negotiated on an individual basis.

Supporting Information & Documentation

Nominations stating why a nominee should be considered for a Service to Sport Award must include detailed reasons for, and examples of, the nominee's service and contributions. This information **must** explain how the nominated individual has made a significant, sustained, and lasting contribution to netball in WA. This service is considered to have been above and beyond that which would be expected in the normal function of their duties and for a substantial period of time.

This information may include any of the following:

- Outstanding achievements which have had a positive effect on netball in WA - performance as an administrator, athlete, coach or official at a State level or higher;
- Specific initiatives or innovation which have had a significant and sustained impact on in netball in WA;
- Achievements that have demonstrated the nominee to be an outstanding contributor including:
 - Leadership, Management and Administration (i.e. President, Committee Member, Volunteer, Board Director for a specific period of time);
- High Performance and Development
 - Coaching (Individual Performance and contribution to training, education and development of others);
 - Umpiring (Individual Performance and contribution to training, education and development of others);
 - Score Bench (Individual Performance and contribution to training, education and development of others);
- Demonstrated voluntary work in the sport in WA over a specified period of time in roles outlined above or other identified roles;
- The contributions outlined above may be supplemented by contribution to the sport of netball beyond the immediate Netball WA environment, which may include:
 - A Netball WA affiliated Association;
 - NWA Clubs, WA Netball League clubs, schools or community groups with active netball programs;
 - Other relevant Associations or partners e.g. SSWA, ACC, IGSSA etc;

- Where relevant, dates should be given for specific achievements and evidence of these provided by way of:
 - Supporting documentation – certificates, awards, media articles;
 - Summary of advocacy provided, i.e. provide written examples and/or written references;
 - Summary of quality of contribution and commitment provided;
 - All documentation must be legible and authentic, or able to be confirmed as such.
- Nominations and all supporting documentation, once submitted, will become the property of NWA and will not be returned to the nominator.

Recognition

In recognition of the awarding of Service to Sport Award, the recipient shall be:

- Provided with a framed certificate;
- Provided with an appropriate gift and photo to commemorate the occasion.