



Procedure		Membership and Affiliation		NWA-PRO-05
Department	Community	Creation Date	October 2018	
Custodian	General Manager Community Netball	Reviewed	December 2023	
Review Period	Annually	Review Date	December 2024	

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Document Name: NWA-PRO-05 Membership and Affiliation Procedures  
 Version number: V2  
 Custodian: General Manager Community Netball

Approved Delegation: Operational (CEO Approved)  
 Reviewed: December 2023  
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## 1. Purpose

The purpose of this document is to outline the procedures and requirements for Member Entities and individuals applying for, or renewing, affiliation or membership with Netball WA (NWA).

## 2. Scope

This document applies to NWA Member Associations, Associate Members, Affiliated Clubs, Individual Members, Unique Product Participants, and Individual Participants, as well as those organisations and individuals who have applied for any of these membership or participant types.

## 3. Definitions

<b>Affiliated Club</b>	A registered financial club of a Member Association.
<b>Associate Member</b>	A playing and/or governing body that does not meet the criteria of a Member Association or Affiliated Club and is granted membership at the NWA Board's discretion.
<b>Carnival Participant</b>	A participant as determined in <a href="#">clause 4.14</a> of this document.
<b>Come &amp; Try Participant</b>	A participant as determined in <a href="#">clause 14.15</a> of this document.
<b>Entity Team</b>	A single team of Individual Members that does not form part of an Affiliated Club and does not by itself have membership rights.
<b>Gold Industry Group West Australian Netball League Club</b>	A netball club that NWA grants a license to participate in the Gold Industry Group West Australian Netball League.
<b>Individual Member</b>	An affiliated financial individual playing member or non-playing member of a Member Association and/or Affiliated Club, which is recognised as a member under <b>Rule 5.3(f)</b> of the NWA Constitution.
<b>Individual Participant</b>	A Carnival Participant, Come & Try Participant or other participants as determined by NWA from time to time.
<b>Life Member</b>	An individual upon whom life membership of NWA has been conferred under <b>Rule 5.3(g)</b> of the NWA Constitution.
<b>Member Association</b>	The Tier 1 Associations, Tier 2 Associations, and the Tier 3 Associations, which are recognised members of NWA as prescribed under the NWA Constitution.

<b>Member Entity</b>	All Associations, Clubs, Associates, and other approved Members of NWA excluding Individual and Life Members.
<b>Membership Policy</b>	The <a href="#">NWA Membership Policy</a> .
<b>Membership Schedule</b>	The Membership Schedule of the Membership Policy.
<b>National Insurance Policy</b>	The <a href="#">Netball Australia Risk Protection Policy</a> .
<b>Netball WA</b>	The Association referred to in <b>Rule 1</b> of the NWA Constitution.
<b>Netball WA Constitution</b>	The <a href="#">Rules of Association Netball WA May 2022</a> .
<b>Non-Playing Member</b>	Registered individual members of a Member Association and/or Affiliated Club, who do not play in any competition.
<b>Playing Member</b>	An Individual Member who is registered to play in a competition of a Member Association.
<b>Program delivered by a Member Entity</b>	NetSetGO and any other program determined by NWA from time to time.
<b>Short Season Competition</b>	A program/competition that runs for no longer than 3 months.
<b>Single Game Voucher</b>	A Single Game Voucher as determined in <a href="#">clause 11 4.8</a> of this document.
<b>Small Country Association</b>	Small Country Association as determined in <a href="#">clause 4.4</a> of this document.
<b>NetSetGO Centre (NetSetGO)</b>	A NetSetGO Centre that is run through an Affiliated Club or Member Association or an Independent Entity such as a School or Recreation Centre.
<b>Unique Product Participant</b>	An individual who is participating in programs delivered by a Member or Independent Entity.

## 4. Implementation

### 4.1 Netball WA

NWA is the peak body for netball in Western Australia, overseeing the delivery of the sport throughout the state from grassroots netball through to the performance and elite pathways.

Netball is the highest female participation sport in Western Australia and NWA has a comprehensive approach to the growth and development of the sport through the capacity building of its members and volunteers.

### 4.2 Benefits of Affiliation and Membership

4.2.1 NWA's Member Entities are entitled to a range of benefits and services, from grassroots through to the elite level.

4.2.2 NWA provides Member Entities with:

- Membership of Netball Australia, the peak body for netball in Australia and a member of the International Netball Federation;
- Access to coach, umpire, and official development and pathways, including courses, resources, workshops, accreditation, talent identification, and networking opportunities;
- Access to player development and pathways, including but not limited to; NetSetGO, Talent Identification at various NWA Carnivals, Marie Little Shield Program, Regional, Metro & Aboriginal Academies, West Coast Fever Futures (State 17U & 19U State Team Programs), West Coast Fever Academy & Reserves (Australian Netball Championship), and West Coast Fever (Suncorp Super Netball - SSN);
- Competitions and events, including but not limited to; the Gold Industry Group WA Netball League, Fuel to Go & Play Association Championships, Regional Championships, State Cup, NAIDOC Netball Carnivals, Multicultural Carnival, Aboriginal Youth Gala Day, NetSetGO Week, West Coast Fever SSN matches and the Jill McIntosh Medal awards (or equivalent);
- Community participation activities and programs, including No Limits, Aboriginal Grassroots Sites, Walking Netball, Fast5, Come & Try Clinics, NetSetGO, Sporting Schools, ScoolNet, West Coast Fever Cups, Fever in the Community and Netball Specialist Schools;
- Member services, including PlayHQ education, child safeguarding and member protection resources and education, governance and policy resources and information, complaint handling guidance, and management and administration support;
- Facility development support, including the implementation of the NWA Strategic Facilities Plan, access to the Community Raffle and the Community Facilities Fund;
- Regional development, including NWA staffed Regional Offices servicing and assisting Associations across all aspects of their planning and development and achievement of their outcomes, Regional Working Groups and Regional Forums;

- Insurance under the [National Insurance Policy](#), including Personal Accident, Public Liability, Professional Indemnity, Management Liability (Directors & Officers), Property, and Cyber insurance;
  - All registered financial Individual Members and Unique Product Participants will be covered for Personal Accident Insurance in accordance with Netball Australia's Insurance Program and the eligibility terms and conditions stated within the relevant policy;
  - Professional Indemnity Insurance will only cover coaches and umpires if they maintain a current accreditation in their respective disciplines and have a current financial NWA membership;
  - To make a valid insurance claim the claimant must be a current financial member of NWA.

### 4.3 Member Association Affiliation

- 4.3.1 The affiliation period shall be from 1 January to 31 December of the same year.
- 4.3.2 Each Member Association must meet the eligibility criteria for membership prescribed in the Membership Schedule.
- 4.3.3 Each Member Association must pay an Association Affiliation Fee as prescribed by the NWA Board to NWA, as set out in [Appendix C](#). This fee must be lodged by the date determined by NWA from time to time.
- 4.3.4 The Association Affiliation Fee payable by each Member Association is determined by the Tier of that Member Association, which is calculated in accordance with the [NWA Constitution](#) and [NWA Membership Policy](#).
- 4.3.5 Each Member Association shall complete the NWA Annual Association Affiliation Agreement, provide copies of all requested documentation, consents to being bound by all applicable policies and comply with NWA sponsorship obligations as they arise from time to time. This Agreement must be lodged by the date determined by NWA from time to time.
- 4.3.6 It is a requirement of affiliation that the Member Association manages its Individual Member and Unique Product Participant registrations through the PlayHQ membership registration platform and has every Individual Member and Unique Product Participant registered, including those of its Affiliated Clubs.
- 4.3.7 If a Member Association offers services and participation opportunities for participants aged up to and including 10 years old, it is a requirement that they be registered as a NetSetGO Centre.
- 4.3.8 Details of any competition being run by a Member Association must be provided to NWA and include:
- Competition type (Senior, Junior, Mixed, etc.);
  - Start and finish dates of the competition;

- Day(s) of the week during which the competition will be conducted;
- Facility where the competition will be held, and;
- Estimated number of clubs and/or teams participating.

4.3.9 Any other document that may be required at the time.

4.3.10 Any Member Association that is in contravention of this document or any other NWA policy, as amended from time to time, may be subject to disciplinary action, as determined by the NWA policies including, but not limited to:

- Fines;
- Withdrawal from NWA competitions and events;
- Suspension of membership;
- Expulsion from membership, and;
- Handover of Association operations.

4.3.11 Failure to make payment of the invoiced amount by the specified date will render the Member Association non-financial with NWA. This will mean that the affected Member Association will, subject to the NWA Board's discretion, have all rights suspended according to Rule 8 of the NWA Constitution, including any entitlement to benefits, advantages, privileges, and services of NWA, until the outstanding payment has been made. This includes not being permitted to participate in any NWA competition. It will also put any claims under the [National Insurance Policy](#) made by the Member Association, Individual Member, Unique Product Participant, or Individual Participant at risk.

4.3.12 NWA will only provide access to services and programs for Member Associations. Clubs and teams must be affiliated to a Member Association to access NWA services and programs.

4.3.13 NWA has the discretion to provide special consideration in relation to remote and isolated Member Associations on the request of their Association Committee.

#### 4.4 Small Country Association

4.4.1 A Small Country Association is an Affiliated Member, running an affiliated competition with 150 members or fewer, who has applied to be a Small Country Association through the process determined by NWA from time to time.

4.4.2 Small Country Associations must:

- if a Tier 3 Association complete the affiliation process determined in [clause 4.3](#) of this document and pay all relevant affiliation fees, or;
- if an Associate Member, complete the affiliation process outlined in the [NWA Membership Policy](#) and pay all relevant affiliation fees.

4.4.3 Individual Members of Small Country Associations are eligible for Individual Small Country Memberships.

- 4.4.4 Small Country Associations are eligible to compete in the FTG&PAC but may incur a higher team entry fee than full Member Associations.
- 4.4.5 Each Member Association shall complete the NWA Annual Association Affiliation Agreement, provide copies of all requested documentation, consent to being bound by all applicable policies and comply with NWA sponsorship obligations as they arise from time to time. This Agreement must be lodged by the date determined by NWA from time to time.

#### 4.5 Associate Membership

- 4.5.1 The affiliation period shall be from the date the membership is granted in accordance with the [NWA Membership Policy](#) and until 31 December in the applicable year.
- 4.5.2 To become and remain a member, Associate Members must:
- Apply for or renew their membership to the level of delegation in the Membership Policy, and;
  - Pay the annual fees prescribed by the NWA Board to NWA.
- 4.5.3 By registering to become an Associate Member, the Associate Member shall complete the NWA Annual Affiliation Agreement, provide copies of all requested documentation, consent to being bound by all applicable policies and comply with NWA sponsorship obligations as they arise from time to time.

#### 4.6 Individual Full Membership

- 4.6.1 This registration type applies to Individual Members who are registering for 12 months and therefore registering for a full NWA membership as an individual.
- 4.6.2 The affiliation period shall be 12 months depending on the period on offer at point of registration. The Affiliation will commence from the date of registration. For individuals registering after the competition start date the membership period will be calculated from the competition start date.
- 4.6.3 To become and remain members, Individual Members must:
- Apply for or renew their membership with their respective Member Entity by completing an approved NWA online registration, using the PlayHQ membership registration platform, and;
  - Pay the fees prescribed by the NWA Board to NWA through the Individual Member's respective Member Entity, as set out in [Appendix A](#).
- 4.6.4 Individual Full Members are eligible to participate in other affiliated competitions during the period of their affiliation without incurring additional NWA fees, if they are registered correctly in accordance with their existing Individual Membership type and their registration period covers the length of the additional affiliated competition.
- 4.6.5 Individual Members who first register under a small country membership type and then participate in a competition that requires full membership, will incur an additional NWA Fee. The individual will need to contact NWA for a discount voucher to ensure the correct fee is charged.



4.6.6 By registering to become an Individual Full Member, the Individual Full Member consents to being bound by all applicable policies.

#### 4.7 Individual Short Season Membership

4.7.1 An Individual Short Season Membership is a Membership type applying to individuals who are participating in a Short Season Competition that is no longer than 3 months.

4.7.2 The affiliation period commences from the competition start date and will be for 3 months.

4.7.3 To become and remain members, Individual Short Season Members must:

- Apply for or renew their membership with their respective Member Entity by completing an approved NWA online registration, using the PlayHQ membership registration platform, and;
- Pay the fees prescribed by the NWA Board to NWA through the Individual Short Season Member's respective Member Entity, as set out in [Appendix A](#).

4.7.4 Any Short Season Competition participants who were not registered as a 12month Individual Member, must register for the short season, and will incur an Individual Short Season Membership fee.

4.7.5 Any Short Season Competition playing participants who registered as an Individual Full Member must register for the short season and will only incur additional NWA fees if their current Full Membership expires before the end of the short season competition they are registering to.

4.7.6 By registering to become an Individual Short Season Member, the Individual Short Season Member consents to being bound by all applicable policies.

#### 4.8 Single Game Vouchers

4.8.1 Single Game Vouchers ('SGVs') are participation vouchers that are available to players who are not registered as Individual Members of NWA or current NetSetGO participants competing in an affiliated competition.

4.8.2 An SGV covers the player for insurance for one game only, and users do not become members of NWA.

4.8.3 Member Associations and Associate Members can purchase 20 SGV numbers from NWA which they sell individually to players. SGV numbers are only valid when purchased from NWA.

4.8.4 SGVs must be purchased from the Member Association or Associate Member running the competition at which the player will participate. The Member Association/Associate Member can set a purchase price for individual vouchers.

4.8.5 Member Associations/Associate Members and players using an SGV must abide by the terms listed on the SGV, plus the additional terms:

- There is no limit to how many vouchers a player can use unless it is stipulated in a Member Entity's bylaws or procedures;



- Individual Members who have a current registration with one Member Association do not require an SGV to play at another Member Association/Associate Member unless it is stipulated in one of the Member Association's bylaws or procedures;
- SGVs are non-refundable and cannot be used as part payment for full membership;
- Players using an SGV agree to all applicable policies and bylaws or policies;
- Players using an SGV must pay the applicable fee and complete the required details prior to taking the court;
- Where an injury is incurred while playing on an SGV:
- It must be reported to the Member Association/Associate Member at the time of injury;

#### **4.9 Unique Product Participant affiliation**

- 4.9.1 The affiliation period shall be from the listed start date of the program until the listed end date of the program.
- 4.9.2 To become a Unique Product Participant, an individual must follow the approved registration process for a participation program by completing an approved NWA online registration form and pay the fees prescribed by the NWA Board to NWA.
- 4.9.3 By registering to become a Unique Product Participant, the Unique Product Participant consents to being bound by all applicable policies.
- 4.9.4 A Unique Product Participant affiliation is not a registration type that confers a membership to NWA, and participants who take part in subsequent programs will incur a repeat fee.
- 4.9.5 This affiliation type relates to participation in any Participation Product as determined by NWA.

#### **4.10 Registration of Individual Members and Unique Product Participants**

- 4.10.1 Each Individual Member and Unique Product Participant must enter valid and maintain accurate data during the online registration process and at all other times.
- 4.10.2 Member Entities must ensure that each of their Individual Members and Unique Product Participants are correctly registered in PlayHQ.
- 4.10.3 All players who are trialling or training with a Member Entity with the intent of playing netball within a competition structure operated by a Member Entity must be registered in PlayHQ.
- 4.10.4 Individual Members, Unique Product Participants, and Individual Participants who have paid their membership fee to an interstate netball member organisation are still required to register on PlayHQ and pay their NWA membership fee if they are participating in an affiliated NWA competition.

#### 4.11 Payment of Membership and Participation Fees

- 4.11.1 NWA will invoice Member Associations and Associate Members for any outstanding membership fees at two periods throughout the year. NWA will determine the periods.
- 4.11.2 All payments are required to be paid in full by the invoice due date.
- 4.11.3 Failure to make payment of the invoiced amount by the specified date will render the Member Association and Associate Member non-financial with NWA. This will mean that the affected Member Entity will, subject to the NWA Board's discretion, have all rights suspended according to Rule 8 of the NWA Constitution, including any entitlement to benefits, advantages, privileges, and services of NWA, until the outstanding payment has been made. This includes not being permitted to participate in any NWA competition. It will also put any claims under the [National Insurance Policy](#) made by the Member Association, Associate Member, Individual Member, Unique Product Participant, or Individual Participant at risk. Payment plan options may be available upon discussion with, and approval by NWA.
- 4.11.4 All Member Entities agree to NWA, or its authorised representative, randomly conducting an audit of its membership records to ascertain membership and participation numbers, membership and participation categories, the accuracy of registration details, and any member or participant's financial registration status.

#### 4.12 De-registration Eligibility and Closing Date for Member Association Competitions

- 4.12.1 The closing date for the de-registration of Individual Members participating in Winter season competitions run by an NWA Affiliated Entity is **1 May** of the competition year. The closing date for the de-registration of Individual Members participating in Spring competitions conducted by a Member Association is **23 October** of the competition year. After this closing date additions to affiliation numbers are accepted but **NO de-registrations will be accepted**.
- 4.12.2 It is recommended that Member Associations and Associate Members running competitions set their "lock out date" **prior to 1 May** for Winter season and **23 October** for Spring competitions, and that these dates are communicated to Affiliated Clubs and Individual Members participating in the Winter and Spring competitions.
- 4.12.3 No deregistration will apply where an Individual Member or Individual Participant has made an insurance claim under the [National Insurance Policy](#).
- 4.12.4 No deregistration will apply to an Individual Member or Unique Product Participant who has participated in **any** Member Entity training, non-competitive or competitive netball matches, or netball activity that falls within a Member Association's and/or NWA's authority.
- 4.12.5 Players who have registered through PlayHQ and are attending trials for the purpose of being placed in an Affiliated Club team, or Entity Team that have not yet started training, or competition events, and they will not attempt to make an insurance claim under the [National Insurance Policy](#) are eligible for deregistration if they deregister prior to **1 May** for Winter season or **23 October** for Spring season.

### 4.13 Netball WA Refunds

- 4.13.1 A refund of the NWA membership or NWA participation fee component may be issued for Individual Members and Unique Product Participants by NWA if eligibility for deregistration is met.
- 4.13.2 Refunds of the Netball Australia portion of the NetSetGO fee will be managed in accordance with the NetSetGO Participant Agreement.

### 4.14 Carnival Participants

- 4.14.1 A Carnival Participant is a non-member of NWA who participates in a sanctioned carnival and has paid the prescribed carnival participation fee.
- The carnival participation fee payable by each non-member of NWA is calculated according to [Appendix B](#).
- 4.14.2 Current Individual Members are not liable for the carnival participation fee and are not required to become a Carnival Participant to participate in a sanctioned carnival.
- 4.14.3 A Carnival Sanctioning Form must be completed and submitted to NWA no later than twenty business days prior to the event, or prior to the commencement of player registrations, whichever comes first. No incomplete forms will be accepted.
- 4.14.4 Carnival Participants will be covered for Personal Accident Insurance under the [National Insurance Policy](#) for the duration of the carnival and training period specified in **clause 4.14.8** of this document, provided that the participant registers via the shared program form in PlayHQ or purchase a SGV from the Association before the event.
- 4.14.5 A Carnival Participant is not a registration type that confers a membership to NWA and paying a carnival participation fee does not entitle a player to compete in any competition other than the carnival for which the fee is paid.
- 4.14.6 A carnival participation fee cannot be used as a part payment for another membership type.
- 4.14.7 Additional carnival fees may be levied by the organising body of the carnival.
- 4.14.8 The affiliation period shall be from the start of training for the carnival before its commencement until the completion of the carnival, for a total period of no more than five weeks.
- 4.14.9 By paying the carnival participation fee, the Carnival Participant consents to being bound by all applicable policies.
- 4.14.10 Member Entities must be affiliated with NWA if they wish to run sanctioned netball competitions or events held within Western Australia.
- 4.14.11 To ensure their participants are covered by insurance and [Netball Australia's Member Protection Policy](#), it is recommended that affiliates do not take part in carnivals or competitions conducted by any non-affiliated body, or any non-sanctioned carnivals or competitions within Western Australia or in another State or Territory.
- 4.14.12 Carnivals may be sanctioned by giving NWA notice of the details in the prescribed form.

4.14.13 No Member Association carnivals are to be scheduled on the same dates as the FTG&PAC, held annually on the long weekend in June or, any other NWA competition unless prior approval is granted.

#### 4.15 Come and Try Participants

4.15.1 A Come & Try Participant is a non-member who participates in any of the following NWA sanctioned events:

- Come & Try Days;
- West Coast Fever Clinics;
- School Clinics;
- School Holiday Programs;
- Inclusion Programs;
- Any other non-competition event as determined by NWA.

4.15.2 A Come & Try Sanctioning Form must be completed and submitted to NWA no later than twenty business days prior to the event, or prior to the commencement of player registrations, whichever comes first. No incomplete forms will be accepted.

4.15.3 Come & Try Participants will be covered for Personal Accident Insurance under the [National Insurance Policy](#) for the duration of the event in which they are participating, provided the participant registers via the shared program form in PlayHQ before the event.

4.15.4 NWA may sanction such events as described in **clause 4.15.1** of this document that are being held by Affiliates.

4.15.5 During NWA sanctioned Come & Try events, participants must be notified by the event organiser that they are Come & Try Participants for the purpose of the event.

#### 4.16 Roles and Responsibilities

4.16.1 NWA will:

- Work to secure the ongoing development of netball in Western Australia by continuing to develop and implement its strategic and operational plans;
- Uphold the values and behaviours of NWA and function as an advocate for all affiliates;
- Identify and reduce the barriers that impact on participation of netball in Western Australia;
- Actively promote and market the sport of netball and work to assist Member Entities to profile netball at the local level;
- Manage and maintain netball's state-wide communication network;
- In conjunction with Netball Australia, manage and maintain the affiliation system, inclusive of the technology platform (PlayHQ and Netball Learning Centre);
- Cover Member Entities and their members under the [National Insurance Policy](#);

- Build on the capabilities of Member Associations and Affiliated Clubs and Entity Teams by providing relevant education and professional development opportunities for their personnel and volunteers;
- Develop and deliver progressive coach, umpire and player development and talent identification programs and opportunities;
- Support Member Entity personnel within the regional network and act in an advocacy role in any matters pertaining to netball;
- Build frameworks for, and coordinate and manage, NWA events and competitions;
- Adhere to all Western Australian legislative requirements, including, but not limited to:
  - *Associations Incorporation Act 2015 (WA)*;
  - *Equal Opportunity Act 1984 (WA)*;
  - *Working with Children (Criminal Record Checking) Act 2004 (WA)*;
- Provide leadership in the development of netball specific policies and procedures, and abide by [NWA and Netball Australia Policies](#) including, but not limited to:
  - Netball Australia Member Protection Policy (SD-02);
  - Netball Australia Child Safeguarding Policy (INT011);
  - Netball Australia Privacy Policy;
  - Netball Australia Integrity Framework & Policies;
  - NWA Working with Children Policy (Members);
  - NWA Membership Policy;
  - NWA Member Grievance Policy;
  - NWA Member Disciplinary Policy;
  - NWA Health Guidelines;
- Respond promptly and professionally to issues raised and requiring NWA office and/or Board attention;
- Provide safe, fair, and inclusive environments for everyone involved in netball;
- Appropriately manage personal information provided as part of this document to ensure that it is collected, used, and disclosed in accordance with the Netball Australia Privacy Policy and NWA policies;
- Offer Member Services to all Individual Members, Unique Product Participants, and Individual Participants subject to the provisions of the NWA Constitution and policies of NWA;
- Set up and deliver the regional office network, including the Regional Working Groups with Member Associations to determine their servicing requirements, developing, and reporting on the Regional Development Plans, employing, and training Regional Officers, and the continuing professional development of the Regional Officers;

- Have representation at all NWA Regional Office Working Group Meetings, and;
- Create membership engagement campaigns and collaborate with Member Entities to activate them;
- Work with Member Associations to develop and improve their child safe practices, including encouraging them to use the Department of Local Government, Sport, and Cultural Industry's Child Safe Self-Assessment Tool.

#### 4.16.2 NWA Member Associations will:

- Complete and submit NWA's Association Annual Affiliation Agreement Form and supporting documentation as requested, and keep Member Association and personnel contact information up to date with NWA;
- Recognise and support NWA as the governing body of the sport in all matters pertaining to netball in Western Australia;
- Recognise the constitution, policies, guidelines and procedures of NWA and Netball Australia, including, but not limited to:
  - Netball Australia Member Protection Policy (SD-02);
  - Netball Australia Child Safeguarding Policy (INT011);
  - Netball Australia Privacy Policy;
  - Netball Australia Integrity Framework & Policies;
  - NWA Working with Children Policy (Members);
  - NWA Membership Policy;
  - NWA Member Grievance Policy;
  - NWA Member Disciplinary Policy;
  - NWA Health Guidelines;
- Be incorporated under the *Associations Incorporation Act 2015 (WA)*, and have a constitution and by-laws that are aligned to the purposes of NWA;
- Support goals, strategies, and initiatives in the NWA Strategic Plan, as well as NWA events, commercial and marketing initiatives, programs and competitions, and all NWA policies and procedures;
- Administer competitions and participant products, and only conduct competitions and community participation activities and programs that are sanctioned by NWA (including Association and/or Club run carnivals);
- Be a financial and currently affiliated member of NWA;
- Ensure all playing, non-playing, and volunteer Individual Members and Unique Product Participants are affiliated correctly and are registered on the PlayHQ;
- Adhere to the NetSetGO Centre terms and conditions as prescribed by NWA and Netball Australia;

- Adhere to the Fast5 terms and conditions as outlined in the Fast5 Sub-Licence Agreement;
- Function as a positive advocate for netball and NWA in the local community;
- Proactively communicate with NWA on issues of concern;
- Adhere to all Western Australian legislative requirements, including, but not limited to:
  - *Associations Incorporation Act 2015 (WA)*;
  - *Equal Opportunity Act 1984 (WA)*;
  - *Working with Children (Criminal Record Checking) Act 2004 (WA)*;
- Provide safe, fair, and inclusive environments for everyone involved in netball at the Member Association;
- Have representation at all NWA Regional Office Working Group Meetings where applicable;
- Promote, circulate, and encourage adherence to NWA's policies and procedures to all Affiliated Clubs, Individual Members, Unique Product Participants, and Individual Participants within the Member Association;
- Ensure that information provided by NWA is appropriately shared with Affiliated Clubs and teams who form part of the Member Association;
- Comply with NWA sponsorship and stakeholder agreements as requested including, but not limited to, Gold Industry Group, Healthway and the Insurance Commission of WA;
- Enable in good faith, NWA to develop sponsorship opportunities including placement of signage and activations at Associations, details of which to be confirmed in Association Sponsorship Agreements;
- Comply with NWA's Health Guidelines. Member Associations must not enter into agreement with any organisation that results in the promotion of brands or messages that are contrary to any specific health policies or NWA's philosophy of healthy netball environments, particularly relating to alcohol and junk food brands/messages, and;
- Contact NWA's General Manager of Commercial to discuss proposed sponsorship agreements before accepting any food or drink sponsor;
- Work with NWA to develop and improve child safe practices in community netball using the Department of Local Government, Sport, and Cultural Industry's Child Safe Self-Assessment Tool.

#### 4.17 Pandemic or National/Natural Disaster

4.17.1 In the event of any of the following occurring:

- Pandemic;
- Natural disaster;
- National disaster;
- State of Emergency.

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4.17.2 NWA at any point reserves the right to make alterations to this Membership and Affiliation Procedures document for the benefit of NWA and its stakeholders, whilst abiding by any legislation, restrictions, guidelines and/or protocols as directed by Federal, State, Local Government or National Sporting Organisation.

4.17.3 Alterations may include but are not limited to;

- compliance requirements of Associations and Associate Members;
- deregistration closing dates;
- invoicing schedules;
- association affiliation fee;
- individual member fees;
- unique product/participation fees;
- credit, refund, or fee liability.

## 5. Relevant Legislation/Compliance

Legislation / Compliance
<i>Associations Incorporation Act 2015 (WA)</i> <a href="https://www.legislation.wa.gov.au/legislation/statutes.nsf/main_mrtitle_13715_homepage.html">https://www.legislation.wa.gov.au/legislation/statutes.nsf/main_mrtitle_13715_homepage.html</a>
<i>Equal Opportunity Act 1984 (WA)</i> <a href="https://www.legislation.wa.gov.au/legislation/statutes.nsf/main_mrtitle_305_homepage.html">https://www.legislation.wa.gov.au/legislation/statutes.nsf/main_mrtitle_305_homepage.html</a>
<i>Working with Children (Criminal Record Checking) Act 2004 (WA)</i> <a href="https://www.legislation.wa.gov.au/legislation/statutes.nsf/main_mrtitle_1095_homepage.html">https://www.legislation.wa.gov.au/legislation/statutes.nsf/main_mrtitle_1095_homepage.html</a>

## 6. Support Documents

Document Number	Document Description
<a href="#">Internal Document</a>	Rules of Association Netball WA May 2022 (NWA Constitution)
<a href="#">Internal Documents</a>	Netball WA Membership and Membership Policies <ul style="list-style-type: none"> <li>• NWA Membership Policy</li> <li>• NWA Member Grievance Policy</li> <li>• NWA Working with Children Policy (Members)</li> <li>• NWA Member Disciplinary Policy</li> <li>• NWA Health Guidelines</li> </ul>
<a href="#">External Document</a>	Netball Australia Risk Protection Policy (National Insurance Policy)

**CONTROLLED DOCUMENT- MAY NOT BE CURRENT VERSION WHEN PRINTED**

Document Name: NWA-PRO-05 Membership and Affiliation Procedures  
 Version number: V2  
 Custodian: General Manager Community Netball

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Document Number	Document Description
<a href="#">External Documents</a>	Netball Australia Integrity Framework and Policies <ul style="list-style-type: none"><li>Netball Australia Child Safeguarding Policy (INT011)</li><li>Netball Australia Member Protection Policy (SD-02)</li></ul>
<a href="#">External Document</a>	Netball Australia Privacy Policy

## 7. Appendix

### Appendix A: Individual Membership, Woolworths NetSetGO PlayHQ and Netball Australia Fees

<b>2024 Membership Fees (includes GST)</b>				
<b>Individual Premium Membership (12 Months)</b>				
	<b>NWA &amp; NA Member Fee</b>	<b>NWA &amp; NA Transaction Fee</b>	<b>NA Administration &amp; Services Fee</b>	<b>Total Membership Fee</b>
<b>Senior (18 &amp; over)</b> i.e., born on or before 31/12/2006	\$99.00	\$2.01	\$4.49*	\$105.50
<b>Junior (11-17yrs)</b> i.e., born between 01/01/2013 – 31/12/2007	\$95.00	\$1.93	\$4.49*	\$101.42
<b>Junior (5-10 yrs) **</b> i.e., born between 01/01/2019 – 31/12/2014	\$78.00	\$1.54	\$4.49*	\$84.03
<b>Non-Playing (no age limit)</b> Coach, Official, Team Manager or Volunteer	\$0.00	\$0.00	\$0.00	\$0.00
<b>Individual Small Country Membership (12 Months)</b>				
<b>Senior (18 &amp; over)</b> i.e., born on or before 31/12/2006	\$78.00	\$1.54	\$4.49*	\$84.03
<b>Junior (11-17yrs)</b> i.e., born between 01/01/2013 – 31/12/2007	\$78.00	\$1.54	\$4.49*	\$84.03
<b>Junior (5-10 yrs) **</b> i.e., born between 01/01/2019 – 31/12/2014	\$78.00	\$1.54	\$4.49*	\$84.03
<b>Non-Playing (no age limit)</b> Coach, Official, Team Manager or Volunteer	\$0.00	\$0.00	\$0.00	\$0.00
<b>Individual Short Season Membership (3 Months)</b>				
<b>Senior (18 &amp; over)</b> i.e., born on or before 31/12/2006	\$50.00	\$1.02	\$4.49*	\$55.51
<b>Junior (11-17yrs)</b> i.e., born between 01/01/2013 – 31/12/2007	\$50.00	\$1.02	\$4.49*	\$55.51
<b>Junior (5-10 yrs) **</b> i.e., born between 01/01/2019 – 31/12/2014	\$50.00	\$1.02	\$4.49*	\$55.51
<b>Non-Playing (no age limit)</b> Coach, Official, Team Manager or Volunteer	\$0.00	\$0.00	\$0.00	\$0.00

\* Non-refundable

\*\*Woolworths NetSetGO packs will be paid for out of this fee if registering to a NetSetGO format and \$31.24 is Non-refundable.

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**Appendix B: Program Participation Fees**

<b>2024 Participation Fees (includes GST)</b>				
	<b>NWA &amp; NA Member Fee</b>	<b>NWA &amp; NA Transaction Fee</b>	<b>NA Administration &amp; Services Fee</b>	<b>Total Membership Fee</b>
<b>Carnivals, Pilot programs</b> (with prior approval from NWA)	_\$11.00	_\$11.22	_\$4.49*	_\$15.71
<b>Come &amp; Try Events</b> (1 day or less) (Local Program)	_\$0.00	_\$0.00	_\$0.00	_\$0.00
<b>Inclusion Membership</b> (Walking Netball & No Limits)	_\$40.00	_\$40.82	_\$4.49*	_\$45.31

\* Non-refundable

<b>2024 Single Game Vouchers (includes GST)</b>	<b>Fee</b>
	\$220.00

Please note that Single Game Voucher Books will be invoiced.

**Appendix C: Association Affiliation Fees**

<b>2024 Association Affiliation Fees (includes GST)</b>	
<b>Tier</b>	<b>Fee</b>
Tier 1 Association	\$550.00
Tier 2 Association	\$350.00
Tier 3 Association	\$220.00
Tier 4 Association	\$200.00

Please note that the Association Affiliation Fee will be invoiced.