

## MEMBERSHIP & AFFILIATION PROCEDURES

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## 1. PURPOSE OF THIS DOCUMENT

The purpose of this document is to outline the procedures and requirements for Member Entities and individuals applying for, or renewing, affiliation or membership with Netball WA.

## 2. APPLICABILITY OF THIS DOCUMENT

This document applies to Netball WA Member Associations, Affiliated Clubs, Individual Members, Unique Product Participants, Individual Participants and Associate Members, as well as those organisations and individuals who have applied for any of these membership or participant types.

## 3. DEFINITIONS

**Affiliated Club** means a registered financial club of a Member Association.

**Associate Member** means a playing and/or governing body that does not meet the criteria of a Member Association or Affiliated Club and is granted membership at the Netball WA Board's discretion.

**Carnival Participant** means a participant as determined in **clause 17** of this document.

**Come & Try Participant** means a participant as determined in **clause 18** of this document.

**Entity Team** means a single team of Individual Members that does not form part of an Affiliated Club and does not by itself have membership rights.

**Gold Industry Group West Australian Netball League Club** means a netball club that Netball WA grants a license to participate in the Gold Industry Group West Australian Netball League.

**Individual Member** means an affiliated financial individual playing member or non-playing member of a Member Association and/or Affiliated Club, which is recognised as a member under **Rule 5.3(f)** of the Netball WA Constitution.

**Individual Participant** means a Carnival Participant, Come & Try Participant or other participants as determined by Netball WA from time to time.

**Life Member** means an individual upon whom life membership of Netball WA has been conferred under **Rule 5.3(g)** of the Netball WA Constitution.

**Member Association** means the Tier 1 Member Associations, Tier 2 Member Associations and the Tier 3 Member Associations, which are recognised members of Netball WA as prescribed under **Rule 5.3** of the Netball WA Constitution and defined in the Membership Schedule.

**Member Entity** means all Member Associations, Affiliated Clubs and Associates and other approved Members of Netball WA excluding Individual and Life Members.

**Membership Policy** means the Netball WA Membership Policy.

**Membership Schedule** means the Membership Schedule of the Membership Policy.

**National Insurance Policy** means the [Netball Australia Risk Protection Policy](#).

**Netball WA** means the Association referred to in **Rule 1** of the Netball WA Constitution.

**Netball WA Constitution** means the [Rules of Association of Netball WA \(Incorporated\) 2018](#)



PRINCIPAL PARTNER



**Non-Playing Member** means registered individual members of a Member Association and/or Affiliated Club, that do not play in any competition.

**Short Season Competition** means a competition that runs for no more than 10 weeks during the competition year.

**Single Game Voucher** means a Single Game Voucher as determined in **clause 11** of this document.

**Small Country Association** means Small Country Association as determined in **clause 7** of this document.

**Suncorp NetSetGO Centre (NetSetGO)** means a NetSetGO Centre that is run through an Affiliated Club or Member Association or an Independent Entity such as a School or Recreation Centre.

**Unique Product Participant** means an individual who is participating in programs delivered by a Member or Independent Entity

## 4. NETBALL WA

Netball WA is the peak body for netball in Western Australia, overseeing the delivery of the sport throughout the state from grassroots netball to the development pathways. Glass Jar Australia and West Coast Fever are Netball WA's subsidiaries and make up important elements of Netball WA's contribution to the sport in Western Australia.

Netball is the highest female participation sport in Western Australia and is played in every major city and town across the State. From the grassroots to the elite, Netball WA has a holistic approach to the growth and development of the sport of netball through the capacity building of its members and volunteers.

Through its **2018-2022 Strategic Plan** and the core values of professionalism, collaboration, and innovation, Netball WA has the vision of netball being the sport of choice in Western Australia, with the purpose of "Advancing netball, Advancing communities."

## 5. BENEFITS OF AFFILIATION AND MEMBERSHIP

5.1. Netball WA's Member Entities are entitled to a range of benefits and services, from grassroots through to the elite level.

5.2. Netball WA provides Member Entities with:

- a) Membership of Netball Australia, the peak body for netball in Australia and a member of the International Netball Federation;
- b) Access to coach, umpire, and official development and pathways, including courses, resources, workshops, accreditation, talent identification, and networking opportunities;
- c) Access to player development and pathways, including NetSetGO, talent identification, Marie Little OAM Shield, Aboriginal All Stars, Fuel to Go & Play Association Championships (FTG&PAC), Origin Metro League (OML), Regional Championships, State Cup, Gold Industry Group West Australian Netball League (GIG WANL), Deakin University Australian Netball League (DUANL), Fever in Time (FIT), and State teams;

- d) Competitions and events, including the FTG&PAC, NAIDOC Netball Carnival, Multicultural Carnival, Aboriginal Youth Gala Day, NetSetGO Week, Sport Development Conference, West Coast Fever matches, Jill McIntosh Medal, West Coast Fever Awards;
- e) Community participation activities and programs, including No Limits, Aboriginal Grassroots, Fast5, Come & Try Clinics, NetSetGO, Sporting Schools, ScoolNet, West Coast Fever Cups, Fever in the Community, Netball Specialist Schools, and community partnerships;
- f) Member services, including MyNetball education, child safeguarding and member protection resources and education, governance and policy resources and information, complaint handling guidance, and management and administration support;
- g) Facility development support, including the implementation of the Netball WA Strategic Facilities Plan, access to the Community Raffle, and access to the Community Facilities Fund;
- h) Regional development, including Netball WA staffed Regional Offices servicing and assisting Associations across all aspects of their planning and development and achievement of their outcomes;
- i) Insurance under the [National Insurance Policy](#), including Personal Accident, Public Liability, Professional Indemnity, Management Liability (Directors & Officers), Property, and Cyber insurance;
  - i. All registered financial Individual Members and Unique Product Participants will be covered for Personal Accident Insurance in accordance with Netball Australia's Insurance Program and the eligibility terms and conditions stated within the relevant policy.
  - ii. Coaches and umpires will only be covered by Professional Indemnity Insurance if they maintain a current accreditation in their respective disciplines and have a **current** financial Netball WA membership.
  - iii. To make a valid insurance claim the claimant must be a **current** financial member of Netball WA.

## 6. MEMBER ASSOCIATION AFFILIATION

- 6.1. The affiliation period shall be from 1 January to 31 December of the same year.
- 6.2. Each Member Association must meet the eligibility criteria for membership prescribed in the Membership Schedule.
- 6.3. Each Member Association must pay an Association Affiliation Fee as prescribed by the Netball WA Board to Netball WA, as set out in **Appendix C**. This fee must be lodged by the date determined by Netball WA from time to time.
- 6.4. The Association Affiliation Fee payable by each Member Association is determined by the Tier of that Member Association, which is calculated in accordance with the Netball WA Constitution and Membership Policy.
- 6.5. Each Member Association shall complete the Netball WA Annual Association Affiliation Agreement and provide copies of all documentation requested. This Agreement must be lodged by the date determined by Netball WA from time to time.

- 6.6. It is a requirement of affiliation that the Member Association manages its Individual Member and Unique Product Participant registrations through the MyNetball database and has every Individual Member and Unique Product Participant registered, including those of its Affiliated Clubs.
- 6.7. If a Member Association offers services and participation opportunities for participants aged up to and including 10 years old, it is a requirement that they be registered as a Suncorp NetSetGO Centre.
- 6.8. Details of any competition being run by a Member Association must be provided to Netball WA and include:
- a) Competition type (Senior, Junior, Mixed, etc.);
  - b) Start and finish dates of the competition;
  - c) Day(s) of the week during which the competition will be conducted;
  - d) Facility where the competition will be held, and;
  - e) Estimated number of clubs and/or teams participating.
- 6.9. Any Member Association that is in contravention of this document or any other Netball WA policy, as amended from time to time, may be subject to disciplinary action, as determined by the Netball WA policies, such as disciplinary action including, but not limited to:
- a) Fines;
  - b) Withdrawal from Netball WA competitions and events;
  - c) Suspension of membership;
  - d) Expulsion from membership, and;
  - e) Handover of Association operations.
- 6.10. Failure to make payment of the invoiced amount by the specified date will render the Member Association non-financial with Netball WA. This will mean that the affected Member Association will, subject to the Netball WA Board's discretion, have all rights suspended according to **Rule 8** of the Netball WA Constitution, including any entitlement to benefits, advantages, privileges and services of Netball WA, until the outstanding payment has been made. This includes not being permitted to participate in any Netball WA competition. It will also put any claims under the National Insurance Policy made by the Member Association, Individual Member, Unique Product Participant, or Individual Participant at risk.
- 6.11. Netball WA will only provide access to services and programs for Member Associations. Clubs and teams must be affiliated to a Member Association to access Netball WA services and programs.
- 6.12. Netball WA has the discretion to provide special consideration in relation to remote and isolated Member Associations on the request of their Association - Committee.

## 7. SMALL COUNTRY ASSOCIATION

- 7.1. A Small Country Association is an Affiliated Member, running an affiliated competition with 150 members or fewer, who has applied to be a Small Country Association through the process determined by Netball WA from time to time.

## 7.2. Small Country Associations must:

- a) if a Tier 3 Association complete the affiliation process determined in **clause 6** of this document and pay all relevant affiliation fees, or;
- b) if an Associate Member, complete the affiliation process outlined in the Membership Policy and pay all relevant affiliation fees.

## 7.3. Individual Members of Small Country Associations are eligible for Individual Small Country Memberships.

## 7.4. Small Country Associations are eligible to compete in the FTG&PAC but may incur a higher team entry fee than full Member Associations.

## 8. INDIVIDUAL MEMBERSHIP RENEWAL

### 8.1. This registration type applies to Individual Members who are participating in a winter competition or otherwise registering for a full Netball WA membership as an individual.

### 8.2. The affiliation period shall be from the date of registration until **31 December** in the applicable competition year.

### 8.3. Where a competition starts in one year and ends in the next, the affiliation period will extend to the end of the competition only.

### 8.4. To become and remain members, Individual Members must:

- a) Apply for or renew their membership with their respective Member Entity annually by completing an approved Netball WA registration form online, using the Netball WA MyNetball membership database system, and;
- b) Pay the annual fees prescribed by the Netball WA Board to Netball WA through the Individual Member's respective Member Entity, as set out in **Appendix A**.

### 8.5. Individual Full Members are eligible to participate in other affiliated competitions during the period of their affiliation without incurring additional Netball WA fees, as long as they are registered correctly in accordance with their existing Individual Membership type.

### 8.6. Individual Members who register under a membership type that is not an Individual Full Membership, and Individual Members who change their membership type, may incur additional Netball WA fees.

### 8.7. By registering to become an Individual Member, the Individual Member consents to being bound by all applicable policies.

## 9. INDIVIDUAL SHORT SEASON MEMBERSHIP RENEWAL

### 9.1. An Individual Short Season Membership is an Individual Membership type that applies to participants who are participating in a Short Season Competition.

### 9.2. The affiliation period shall be from the starting date of the Short Season Competition until the ending date of the Short Season Competition.

### 9.3. To become and remain members, Individual Short Season Members must:

- a) Apply for or renew their membership with their respective Member Entity by completing an approved Netball WA registration form online, using the Netball WA MyNetball membership database system, and;
  - b) Pay the annual fees prescribed by the Netball WA Board to Netball WA through the Individual Short Season Member's respective Member Entity, as set out in **Appendix A**.
- 9.4. Where a Short Season Competition starts in one year and ends in the next, the affiliation period will extend to the end of the competition only.
- 9.5. Any Short Season Competition participants who were not registered as an Individual Member during the winter season must register for the short season and will incur Individual Short Season Membership fee.
- 9.6. Any Short Season Competition playing participants who were registered as an Individual Full Member during the winter season must register for the short season but will not incur any additional Netball WA fees.
- 9.7. Unique Product Participants, including NetSetGO and Fast5, who are participating in that product for the short season are not eligible for this membership type, and must register and pay according to their participant type.
- 9.8. By registering to become an Individual Member, the Individual Member consents to being bound by all applicable policies.

## 10. ASSOCIATE MEMBERSHIP RENEWAL

- 10.1. The affiliation period shall be from the date the membership is granted in accordance with the Membership Policy and until 31 December in the applicable year.
- 10.2. To become and remain a member, Associate Members must:
- a) Apply for or renew their membership to the level of delegation in the Membership Policy, and;
  - b) Pay the annual fees prescribed by the Netball WA Board to Netball WA.
- 10.3. By registering to become an Associate Member, the Associate Member consents to being bound by all applicable policies.

## 11. SINGLE GAME VOUCHERS

- 11.1. Single Game Vouchers ('SGVs') are participation vouchers that are available to players who are not registered Individual Members of Netball WA or current NetSetGO participants competing in an affiliated competition.
- 11.2. An SGV covers the player for insurance for one game only, and users do not become members of Netball WA.
- 11.3. Member Associations can purchase books of 20 SGVs from Netball WA which they sell individually to players. SGV books are only valid when purchased from Netball WA.
- 11.4. SGVs can be purchased from the Member Association at which the player will participate, and the Member Association can set a purchase price for individual vouchers.

11.5. Member Associations and players using an SGV must abide by the terms listed on the SGV, plus the additional terms:

- a) There is no limit to how many vouchers a player can use unless it is stipulated in a Member Entity's bylaws.
- b) Individual Members who have a current registration with one Member Association do not require an SGV to play at another Member Association unless it is stipulated in one of the Member Association's bylaws.
- c) SGVs are non-refundable and cannot be used as a part payment for a full membership.
- d) Players using an SGV agree to all applicable policies and bylaws.
- e) Players using an SGV must pay the applicable fee and complete the details required by the voucher stub prior to taking the court.
- f) Players must receive the removable receipt portion of the SGV.
- g) Where an injury is incurred while playing on an SGV:
  - i. It must be reported to the Member Association at the time of injury, and;
  - ii. Injury details must be entered on the back of the voucher stub, and;
  - iii. A copy of the stub must be submitted together with a completed injury claim form required under the National Insurance Policy.

## 12. UNIQUE PRODUCT PARTICIPANT AFFILIATION RENEWAL

- 12.1. The affiliation period shall be from the listed start date of the program until the listed end date of the program.
- 12.2. To become a Unique Product Participant, an individual must:
  - a) Follow the approved registration process for a participation program by completing an approved Netball WA registration form
  - b) Pay the fees prescribed by the Netball WA Board to Netball WA through the Unique Product Participant's product provider (Registered NetSetGO Centre, Fast5 Centre, Carnival participation fee, etc).
- 12.3. By registering to become a Unique Product Participant, the Unique Product Participant consents to being bound by all applicable policies.
- 12.4. A Unique Product Participant affiliation is not a registration type that confers a membership to Netball WA, and participants who take part in subsequent programs may incur a repeat fee.
- 12.5. This affiliation type relates to participation in NetSetGO, Fast5, and any other Participation Product as determined by Netball WA.



### 13. REGISTRATION OF INDIVIDUAL MEMBERS AND UNIQUE PRODUCT PARTICIPANTS

- 13.1. Each Individual Member and Unique Product Participant must enter valid and maintain accurate data during the online registration process and at all other times.
- 13.2. Member Entities must ensure that each of their Individual Members and Unique Product Participants are correctly registered in MyNetball and are current financial members prior to their participation in any competition or program.
- 13.3. Where an Individual Member or Unique Product Participant appears on more than one Member Entity's MyNetball list, the primary registration will be the first entry registered into MyNetball for that Individual Member and Unique Product Participant for the current year. Every subsequent entry will be a secondary registration.
- 13.4. All players who are trialling or training with a Member Entity with the intent of playing netball within a competition structure operated by a Member Entity must be registered in the MyNetball database.
- 13.5. Only one annual Individual Member fee is payable to Netball WA in the calendar year.
- 13.6. Participation in Unique Product Participant programs may be subject to renewal fees for each subsequent program.
- 13.7. Individual Members, Unique Product Participants, and Individual Participants who have paid their membership fee to an interstate netball member organisation are still required to register on MyNetball and pay their Netball WA membership fee if they are participating in an affiliated Netball WA competition.

### 14. DE-REGISTRATION CLOSING DATE FOR MEMBER ASSOCIATION COMPETITIONS

- 14.1. The closing date for the de-registration of Individual Members and NetSetGO participants participating in winter season competitions conducted by a Member Association is **1 May** of the competition year.
- 14.2. The closing date for the de-registration of Individual Members and NetSetGO participants participating in short season competitions conducted by a Member Association is **24 October** of the competition year.
- 14.3. After this closing date additions to affiliation numbers are accepted but **NO de-registrations** will be accepted.
- 14.4. It is recommended that Member Associations set their seasonal MyNetball "lock out date" prior to **1 May** for winter season competitions and **24 October** for short season competitions, and that these dates are communicated to Affiliated Clubs, Individual Members, and NetSetGO participants participating in the winter and short season competitions.

### 15. PAYMENT OF MEMBERSHIP AND PARTICIPATION FEES

- 15.1. Netball WA will invoice Member Associations for the membership and participation fees of their Individual Members and Unique Product Participants on the schedule provided in **Appendix C**.
- 15.2. Member Associations are required to make payment in full of the invoice within 30 days of the invoice date.

- 15.3. Payment plan options may be available upon discussion with and approval by Netball WA.
- 15.4. Failure to make payment of the invoiced amount by the specified date will render the Member Association non-financial with Netball WA. This will mean that the affected Member Association will, subject to the Netball WA Board's discretion, have all rights suspended according to **Rule 8** of the Netball WA Constitution, including any entitlement to benefits, advantages, privileges and services of Netball WA, until the outstanding payment has been made. This includes not being permitted to participate in any Netball WA competition. It will also put any claims under the National Insurance Policy made by the Member Association, Individual Member, Unique Product Participant, or Individual Participant at risk.
- 15.5. All Member Entities agree to Netball WA, or its authorised representative, randomly conducting an audit of its membership records to ascertain membership and participation numbers, membership and participation categories, the accuracy of registration details, and any member or participant's financial registration status.

## 16. CREDITS AND FEE LIABILITIES

- 16.1. A credit or removal of liability of the Netball WA membership or participation fee may be issued for Individual Members and Unique Product Participants by Netball WA before **1 May** of the same year if not excluded by **clause 16.2**
- 16.2. An Individual Member or Unique Product Participant who has participated in any Member Entity training, non-competitive or competitive netball matches, or netball activity that falls within a Member Association's and/or Netball WA's jurisdiction is not entitled to a refund, credit, or removal of fee liability of the Netball WA membership or participation fee.
- 16.3. **Clause 16.2** does not apply to:
- a) players who are attending trials for the purpose of being placed in an Affiliated Club team or Entity Team and have not yet starting training or competition events but have registered correctly under **clause 13.4**, or;
  - b) participants attending a Come & Try event.
- 16.4. Refunds of the Netball Australia portion of the NetSetGO fee will be managed in accordance with the NetSetGO Participant Agreement.
- 16.5. No refunds, credits, or removal of fee liability of the Netball WA membership or participation fee will be given where an Individual Member or Individual Participant has made an insurance claim under the National Insurance Policy.
- 16.6. Post deregistration closing date Netball WA reserves the right to assess refund, credit, or removal of fee liability applications for extenuating circumstances that are received from the Individual Member or Individual Participant in writing. Any decision to refund, credit, or remove fee liability is at the sole discretion of Netball WA.
- a) Any credit or removal of fee liability offered by Netball WA is applicable to the Member Association or Independent Entity and not to an Individual Member or Unique Product Participant

- b) The exception to 16.6 (a) is applied when an individual member or unique product participant has paid via the MyNetball disbursement gateway.

## 17. CARNIVAL PARTICIPANTS

- 17.1. A Carnival Participant is a non-member of Netball WA who participates in a sanctioned carnival and has paid the prescribed carnival participation fee.
- a) The carnival participation fee payable by each non-member of Netball WA is calculated according to **Appendix B**.
- 17.2. Individual Members are not liable for the carnival participation fee and are not required to become a Carnival Participant to participate in a sanctioned carnival.
- 17.3. A Carnival Sanctioning Form must be completed and submitted to Netball WA no later than 10 business days prior to the event. No incomplete forms will be accepted.
- 17.4. Carnival Participants will be covered for Personal Accident Insurance under the National Insurance Policy for the duration of the carnival and training period specified in **clause 17.9** of this document, provided that the minimum following details are recorded before the event and provided to Netball WA in writing within 5 business days of the event:
- a) The participant's full name, date of birth, home address, email, and phone number.
- 17.5. The process for submission of the information required in **clause 17.3** of this document will be determined by Netball WA from time to time.
- 17.6. A Carnival Participant is not a registration type that confers a membership to Netball WA and paying a carnival participation fee does not entitle a player to compete in any competition other than the carnival for which the fee is paid.
- 17.7. A carnival participation fee cannot be used as a part payment for another membership type.
- 17.8. Additional carnival fees may be levied by the organising body of the carnival.
- 17.9. The affiliation period shall be from the start of training for the carnival before its commencement until the completion of the carnival, for a total period of no more than five weeks.
- 17.10. By paying the carnival participation fee, the Carnival Participant consents to being bound by all applicable policies.
- 17.11. Member Entities must be affiliated with Netball WA if they wish to run sanctioned netball competitions or events held within Western Australia.
- 17.12. To ensure their participants are covered by insurance and Netball Australia's Member Protection Policy, it is recommended that affiliates do not take part in carnivals or competitions conducted by any non-affiliated body, or any non-sanctioned carnivals or competitions within Western Australia or in another State or Territory.
- 17.13. Carnivals may be sanctioned by giving Netball WA notice of the details in the prescribed form.

17.14. No Member Association carnivals are to be scheduled on the same dates as the FTG&PAC, held annually on the long weekend in June or, any other Netball WA competition unless prior approval is granted

## 18. COME & TRY PARTICIPANTS

18.1. A Come & Try Participant is a non-member who participates in any of the following Netball WA sanctioned events:

- a) Come & Try Days;
- b) West Coast Fever Clinics;
- c) School Clinics;
- d) School Holiday Programs;
- e) Inclusion Programs;
- f) Any other non-competition event as determined by Netball WA.

18.2. A Come & Try Sanctioning Form must be completed and submitted to Netball WA no later than 10 business days prior to the event. No incomplete forms will be accepted.

18.3. Come & Try Participants will be covered for Personal Accident Insurance under the National Insurance Policy for the duration of the event in which they are participating, provided that the minimum following details are recorded before the event and provided to Netball WA in writing within 5 business days of the event:

- a) The participant's full name, date of birth, home address, email, and phone number.

18.4. The process for submission of the information required in **clause 18.2** of this document will be determined by Netball WA from time to time.

18.5. Netball WA may sanction such events as described in **clause 18.1** of this document that are being held by Affiliates.

18.6. During Netball WA sanctioned Come & Try events, participants must be notified by the event organiser that they are Come & Try Participants for the purpose of the event.

## 19. ROLES AND RESPONSIBILITIES

19.1. Netball WA will:

- a) Work to secure the ongoing development of netball in Western Australia by continuing to develop and implement its strategic and operational plans;
- b) Uphold the values and behaviours of Netball WA and act as an advocate for all affiliates;
- c) Identify and reduce the barriers that impact on participation of netball in Western Australia;
- d) Actively promote and market the sport of netball and work to assist Member Entities to profile netball at the local level;

- e) Manage and maintain netball's state-wide communication network;
- f) In conjunction with Netball Australia, manage and maintain the affiliation system, inclusive of the technology platform (MyNetball and MyLearning);
- g) Cover Member Entities and their members under the National Insurance Policy;
- h) Build on the capabilities of Member Associations and Affiliated Clubs and Entity Teams through providing relevant education and professional development opportunities for their personnel and volunteers;
- i) Develop and deliver progressive coach, umpire and player development and talent identification programs and opportunities;
- j) Support Member Entity personnel within the regional network and act in an advocacy role in any matters pertaining to netball;
- k) Build frameworks for, and coordinate and manage, Netball WA events and competitions;
- l) Adhere to all Western Australian legislative requirements, including, but not limited to:
  - i. *Associations Incorporation Act 2015 (WA)*;
  - ii. *Equal Opportunity Act 1984 (WA)*;
  - iii. *Working with Children (Criminal Record Checking) Act 2004 (WA)*;
- m) Provide leadership in the development of netball specific policies and procedures, and abide by Netball WA and Netball Australia policies including, but not limited to:
  - i. *Netball Australia Junior Netball Policy*;
  - ii. *Netball Australia Member Protection Policy*;
  - iii. *Netball Australia Privacy Policy*;
  - iv. *Netball Australia Integrity Framework & Policies*;
  - v. *Netball WA Membership Policy*;
  - vi. *Netball WA Member Grievance Policy*;
  - vii. *Netball WA Member Disciplinary Policy*;
  - viii. *Netball WA Health Guidelines*;
- n) Respond promptly and professionally to issues raised and requiring Netball WA office and/or Board attention;
- o) Provide safe, fair and inclusive environments for everyone involved in netball;
- p) Appropriately manage personal information provided as part of this document to ensure that it is collected, used and disclosed in accordance with the Netball Australia Privacy Policy and Netball WA policies;

- q) Offer Member Services to all Individual Members, Unique Product Participants, and Individual Participants subject to the provisions of the Netball WA Constitution and policies of Netball WA;
- r) Set up and deliver the regional office network, including the Regional Working Groups with Member Associations to determine their servicing requirements, developing and reporting on the Regional Development Plans, employing and training Regional Officers, and the continuing professional development of the Regional Officers;
- s) Have representation at all Netball WA Regional Office Working Group Meetings, and;
- t) Create membership engagement campaigns and work collaboratively with Member Entities to activate them.
- u) Work with Member Associations to develop and improve their child safe practices, including encouraging them to use the Department of Local Government, Sport and Cultural Industry's *Child Safe Self-Assessment Tool*.

19.2. Netball WA Member Associations will:

- a) Complete and submit Netball WA's Affiliation Application Form and supporting documentation as requested, and keep Member Association and personnel contact information up to date with Netball WA;
- b) Recognise and support Netball WA as the governing body of the sport in all matters pertaining to netball in Western Australia;
- c) Recognise the constitution, policies, guidelines and procedures of Netball WA and Netball Australia, including, but not limited to:
  - i. *Netball Australia Junior Netball Policy;*
  - ii. *Netball Australia Member Protection Policy;*
  - iii. *Netball Australia Privacy Policy;*
  - iv. *Netball Australia Integrity Framework & Policies;*
  - v. *Netball WA Membership Policy;*
  - vi. *Netball WA Member Grievance Policy;*
  - vii. *Netball WA Member Disciplinary Policy;*
  - viii. *Netball WA Health Guidelines;*
- d) Be incorporated under the *Associations Incorporation Act 2015 (WA)*, and have a constitution and by-laws that are aligned to the purposes of Netball WA;
- e) Support goals, strategies and initiatives in the Netball WA Strategic Plan, including Netball WA events, marketing, programs and competitions, and all Netball WA policies and procedures;
- f) Administer competitions and participant products, and only conduct competitions and community participation activities and programs that are sanctioned by Netball WA (including Association and/or Club run carnivals);

- g) Be a financial and currently affiliated member of Netball WA;
- h) Ensure all playing, non-playing, and volunteer Individual Members and Unique Product Participants are affiliated correctly with the Member Association during the calendar year of participation, are registered on the MyNetball database and have paid the relevant affiliation fees due by the required timeframes;
- i) Adhere to the NetSetGO Centre terms and conditions as prescribed by Netball WA and Netball Australia and enrol on the MyNetball database all NetSetGO participants in every program and/or competition in which they participate;
- j) Adhere to the Fast5 terms and conditions as outlined in the Fast5 Sub-Licence Agreement;
- k) Act as a positive advocate for netball and Netball WA in the local community;
- l) Proactively communicate with Netball WA on issues of concern;
- m) Adhere to all Western Australian legislative requirements, including, but not limited to:
  - i. *Associations Incorporation Act 2015 (WA)*;
  - ii. *Equal Opportunity Act 1984 (WA)*;
  - iii. *Working with Children (Criminal Record Checking) Act 2004 (WA)*;
- n) Provide safe, fair and inclusive environments for everyone involved in netball at the Member Association;
- o) Have representation at all Netball WA Regional Office Working Group Meetings;
- p) Promote, circulate and encourage adherence to Netball WA's policies and procedures to all Affiliated Clubs, Individual Members, Unique Product Participants, and Individual Participants within the Member Association;
- q) Ensure that information provided by Netball WA to the Member Association is appropriately shared with Affiliated Clubs and teams who form part of the Member Association;
- r) Comply with Netball WA sponsorship and stakeholder agreements as requested including, but not limited to, Gold Industry Group, Healthway and the Insurance Commission of WA;
- s) Enable in good faith, Netball WA to develop sponsorship opportunities including placement of signage and activations at Associations, details of which to be confirmed in Association Sponsorship Agreements;
- t) Comply with Netball WA's Health Guidelines. Member Associations must not enter into agreement with any organisation that results in the promotion of brands or messages that are contrary to any specific health policies or Netball WA's philosophy of healthy netball environments, particularly relating to alcohol and junk food brands/messages, and;
- u) Contact Netball WA's Chief Commercial Officer to discuss proposed sponsorship agreements before accepting any food or drink sponsor.
- v) Work with Netball WA to develop and improve child safe practices in community netball using the Department of Local Government, Sport and Cultural Industry's Child Safe Self-Assessment Tool.

## 20. PANDEMIC OR NATIONAL/NATURAL DISASTER

In the event of any of the following occurring:

- a) Pandemic
- b) Natural disaster
- c) National disaster
- d) State of Emergency

Netball WA at any point reserves the right to make alterations to this Membership and Affiliation Procedures document for the benefit of Netball WA and its stakeholders, whilst abiding by any legislation, restrictions, guidelines and/or protocols as directed by Federal, State, Local Government or National Sporting Organisation.

Alterations may include but are not limited to;

- a) compliance requirements of Associations and Associate Members
- b) deregistration closing dates
- c) invoicing schedules
- d) association affiliation fee
- e) individual member fees
- f) unique product/participation fees
- g) credit, refund or fee liability

## 21. DOCUMENT LINKS

- [Associations Incorporation Act 2015 \(WA\);](#)
- [Equal Opportunity Act 1984 \(WA\);](#)
- [Working with Children \(Criminal Record Checking\) Act 2004;](#)
- [Netball Australia Junior Netball Policy;](#)
- [Netball Australia Member Protection Policy;](#)
- [Netball Australia Privacy Policy;](#)
- [Netball Australia Integrity Framework and Policies ;](#)
- [Netball WA Membership Policy;](#)
- [Netball WA Member Grievance Policy;](#)
- [Netball WA Member Disciplinary Policy;](#)
- [Netball WA Health Guidelines;](#)
- [Child Safe-Guarding Self-Assessment Tool](#)



## APPENDIX A – INDIVIDUAL MEMBERSHIP FEES 2021

<b>INDIVIDUAL FULL MEMBERSHIP</b>	<b>2020 Member Fee (Inc. GST)</b>	<b>2021 Member Fee (Inc. GST)</b>
Senior (18 & over – i.e. born on or before year 2003)	\$90.00	\$90.00
Junior (11-17 years – i.e. born between 2010 – 2004)	\$86.00	\$86.00
Non-Playing Coach (no age limit)	\$0.00	\$0.00
Non-Playing Umpire (no age limit)	\$0.00	\$0.00
Non-Playing Other (no age limit; committee members)	\$0.00	\$0.00
Volunteer (no age limit; e.g. Team Manager, Scorer, Timekeeper, Canteen)	\$0.00	\$0.00
<b>INDIVIDUAL SMALL COUNTRY MEMBERSHIP</b>	<b>2020 Member Fee (Inc. GST)</b>	<b>2021 Member Fee (Inc. GST)</b>
Senior (18 & over – i.e. born on or before year 2003)	\$72.00	\$72.00
Junior (11-17 years – i.e. born between 2010 - 2004)	\$71.00	\$71.00
Non-Playing Coach (no age limit)	\$0.00	\$0.00
Non-Playing Umpire (no age limit)	\$0.00	\$0.00
Non-Playing Other (no age limit; committee members)	\$0.00	\$0.00
Volunteer (no age limit; e.g. Team Manager, Scorer, Timekeeper, Canteen)	\$0.00	\$0.00
<b>INDIVIDUAL SHORT SEASON MEMBERSHIP</b>	<b>2020 Member Fee (Inc. GST)</b>	<b>2021 Member Fee (Inc. GST)</b>
Senior (18 & over – i.e. born on or before year 2003)	\$67.00	\$67.00
Junior (11-17 years – i.e. born between 2010 - 2004)	\$66.00	\$66.00
Non-Playing Coach (no age limit)	\$0.00	\$0.00
Non-Playing Umpire (no age limit)	\$0.00	\$0.00
Non-Playing Other (no age limit; committee members)	\$0.00	\$0.00
Volunteer (no age limit; e.g. Team Manager, Scorer, Timekeeper, Canteen)	\$0.00	\$0.00
<b>SINGLE GAME VOUCHER BOOKS (20 vouchers per book)</b>	<b>2020 Book Fee (Inc. GST)</b>	<b>2021 Book Fee (Inc. GST)</b>
	\$200.00	\$200.00

## APPENDIX B – PARTICIPATION FEES 2021

NETSETGO PARTICIPATION FEE	2020 Participation Fee (Inc. GST)	2021 Participation Fee (Inc. GST)
<b>Primary Fee</b> NetSetGO (5-10 years) Born years 2011 – 2016 (Including NetSetGO Participation Pack)	\$62.30 (Comprising \$37.00 payable to Netball WA and \$25.30 payable to Netball Australia)	\$62.30 (Comprising \$37.00 payable to Netball WA and \$25.30 payable to Netball Australia)
<b>Secondary Fee</b> NetSetGO (5-10 years) Born years 2011 –2016 (Not including NetSetGO Participation Pack)	\$23.00 (\$23.00 payable to Netball WA only)	\$23.00 (\$23.00 payable to Netball WA only)

FAST5 PARTICIPATION FEE	2019/2020 Participation Fee (Inc. GST)	2021 Participation Fee (Inc. GST)
	N/A	TBC

CARNIVAL PARTICIPATION FEE	2020 Fee (Inc. GST)	2021 Fee (Inc. GST)
	\$2.00 (per participant per game allocated to their registered team at the carnival)	\$2.00 (per participant per game allocated to their registered team at the carnival)

DISABILITY - NO LIMITS PROGRAM FEE Participants must be registered in one of Netball WA's No Limits Programs	2020 Fee (Inc. GST)	2021 Fee (Inc. GST)
	\$30.00	\$30.00



## APPENDIX D – OTHER ASSOCIATE MEMBER AFFILIATION FEES 2021

GOLD INDUSTRY GROUP WEST AUSTRALIAN NETBALL LEAGUE CLUB TEAM REGISTRATION FEE	<b>2020 Team Registration Fee (Inc. GST)</b>	<b>2021 Team Registration Fee (Inc. GST)</b>
	\$1,870 (per team entered)	\$1,870 (per team entered)
INDEPENDENT NETSETGO CENTRE	<b>2020 Affiliation Fee</b>	<b>2021 Affiliation Fee</b>
	\$0.00	\$0.00
OTHER ASSOCIATE MEMBERS <sup>2</sup>	<b>2020 Affiliation Fee (Inc. GST)</b>	<b>2021 Affiliation Fee (Inc. GST)</b>
	\$165.00	\$165.00

<sup>2</sup> Associate Members who do not run affiliated competitions and are not Gold Industry Group West Australian Netball League Clubs or Independent NetSetGO Centres, e.g. recreation centres, industry groups, carnival operators.