



PRINCIPAL PARTNER



OFFICIALS COORDINATOR – PEEL

Employer	Netball WA
Position Title	Officials Coordinator – Peel
Reports to	Netball WA Stakeholder Manager
Department	Community Netball
Location	Department of Local Government, Sport and Cultural Industries Regional Office or Agreed Location
Organisational Overview	<p>Netball WA is the governing body for the sport in Western Australia, incorporating Community Netball, our Suncorp Super Netball Team, West Coast Fever and indigenous education initiative Shooting Stars.</p> <p>Netball WA has a clear vision to be 'The sport of choice in Western Australia'. Underpinning this vision is the 2018-2022 Strategic Plan which outlines key outcomes, goals and strategies across four pillars within Netball WA; People and Culture, Participation, Pathway and Business Performance.</p>
Position Overview	<p>Reporting to the Netball WA Stakeholder Manager through the Region Office Membership Coordinator the Officials Coordinator's role is to lead the coordination and delivery of education, accreditation, pathway programs and development of umpires/officials in collaboration with the Association Umpire Development Officers in the designated Regional area.</p> <p>This position will also work closely with the team dedicated to the growth and development of the Region and provide input into the goals and objectives of Netball WA and the Region.</p> <p>Networking with other volunteers and industry professionals is an important component of this role.</p>
Core Responsibilities/Duties	<ul style="list-style-type: none"> • Promote the purpose, values and behaviours of Netball WA within the netball and greater Western Australian communities advocating the sport as a deliverer in service excellence; • Build strong relationships with the Association Umpire Development Officers (AUDO's) and Associations; • Assist the AUDO's to identify the development needs of umpires assisting them in preparing Development Plans and ensure this is addressed within the overall Regional Development Plan (RDP); • Create, implement and review Region's development plan as it pertains to umpire development; • In conjunction with NWA Stakeholder Manager, NWA Staff and Region Office personnel, prepare and attend Regional Advisory Committee (RAC) Meetings; • Disseminate umpire development information as required; • Advocate for, implement and deliver umpire programs, badging, accreditation, education workshops and upskilling as required;

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	<ul style="list-style-type: none"> • Assist Associations in the development and implementation of the introductory Green Shirt Program; • Work with AUDOs to assist umpires and officials through the relevant pathway; • Develop and maintain depth charts of the Region’s identified umpires and officials; • Assist with the coordination of and attend carnivals as required; • In conjunction with the Stakeholder Manager and other NWA personnel arrange/deliver Professional Development for the Region’s AUDO’s; • Liaise with Regional Membership Coordinator regarding Region Association visits; • Complete monthly online reports as required; • In consultation with the Region Associations, create a yearly calendar of all umpire and officials’ events.; • Attendance at professional development days as required; • Any other duties within the employee’s capabilities which is reasonable to expect them to undertake.
<p>Criteria</p>	<p>Essential</p> <ul style="list-style-type: none"> • Commitment to Netball WA’s values and behaviours • Minimum umpiring B Badge • Demonstrated experience in coaching and mentoring of umpires • Experience in presenting education programs and workshops • Sound experience in identification of Umpires • Sound Computer skills and knowledge • Ability to work independently and part of a broader team; • Preparedness to work weekends and after hours; • Current Working with Children Check. <p>Communication</p> <ul style="list-style-type: none"> • Strong communication skills with the ability to cater to any audience • Able to provide accurate written and verbal communication to both internal and external stakeholders <p>Teamwork</p> <ul style="list-style-type: none"> • A cooperative team member with strong leadership qualities • Promotes respect for diversity and the importance of culturally appropriate behaviours • Ability to work independently and as part of a broader team • Proven ability to build relationships <p>Planning and Organising</p>



	<ul style="list-style-type: none"> • Highly motivated with ability to successfully plan for team projects and broader goals • Ability to plan and manage workloads to meet set timeframes <p>Desirable</p> <ul style="list-style-type: none"> • Experience working within a member service-based association, particularly of a sporting nature. • Experience in a similar position • Understanding of MyNetball database • Sound problem solving and conflict resolution skills/experience
<p>Key Interactions</p>	<ul style="list-style-type: none"> • GM Community Netball • Stakeholder Manager • Sport Development Manager • Region Advisory Committee • Community Department Managers and Staff • Shared Services Department • Associations • Association Umpire Development Officers • Regional Academy Sport Coordinators (Country Region Offices) • DLGSC and other Government Departments • Other Stakeholders as required
<p>Hours of work</p>	<p>This position is a part time - flexible 7.5 hrs week (allowing hours to be worked when required), maximum term position of 12 months commencing 3 February 2020 to 18 December 2020 with possible extension. The nature of this position requires evenings and weekend work. Netball WA offers a range of benefits to our staff that include access to Professional Development opportunities, Employee Assistance and Wellness Program.</p>
<p>Salary/Benefits</p>	<p>The equivalent of \$50,000 p.a. pro rata is offered at 0.2 FTE (i.e. one day a week) Actual salary equivalent to \$10,000 p.a. plus 9.5% superannuation</p>
<p>How to Apply</p>	<p>Applicants are asked to forward a current resume outlining their relevant experience and a covering letter addressing the i) essential criteria and ii) motivation for your application via seek or e-mail to:</p> <p style="text-align: center;">hr@netballwa.com.au</p> <p style="text-align: center;"><i>Aboriginal and Torres Strait Islander people are encouraged to apply.</i></p>
<p>When do applications close?</p>	<p>Applications close at 5.00pm (AWST) on Monday 20 January 2020.</p>
<p>Who do I contact if I have an enquiry?</p>	<p>In confidence to Jo Smith, Stakeholder Manager jo.smith@netballwa.com.au</p>

